

# RESUME

**DEVRAJ SHARMA**

[devrajsharmadk@gmail.com](mailto:devrajsharmadk@gmail.com)

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**Mobile:** 91-  
9729084658/9317732088  
**Current Location:** Mumbai

## Personal Information

**Date of Birth:** 26<sup>th</sup> JAN 1982

**Gender:** Male

**Nationality:** Indian

## Professional & Educational Details

### Work Experience

Total 10.5 years

**Industry  
Category**

LOGISTICS & MULTIMODAL  
RAIL CONTAINER SERVICE & BY  
ROAD

### Current Employer

**CJ DARCL LOGISTICS LTD**

**Currently Job Role: SR.Officer  
Accounts**

1) Handling Account & Operation

2) Diligently track and maintain MIS

3) Vendor Reconciliation

4) Vender Payment

**Closure Information:**

1) Co-ordinating with Party for  
getting order

2) Explain all charges

3) Check and confirm the feeding  
report and trip report timely

4) Tracking of Vehicles

**Current Job Profile**

Doing Feeding in SAP...Maintaining  
Trip report Timely  
Doing Vendor Payment  
Handling Expenses of the Branch

**Current Monthly Salary**

31500/- CTC MONTHLY + INCENTIVE

**Highest Degree Held**

Expected- 30% Salary hike

**Preferred Job Location**

10+2

DELHI NCR

**Detailed Resume**

**DevRaj Sharma**

**PROFESSIONAL TENENTS**

- Sincere, Punctual, Honest & Hardworking
- Enthusiastic to work under pressure & to meet target  
underline /business needs
- Self- Discipline and Self Reliant.
- lead by self example

**EDUCATION QUALIFICATION**

**Passed** 10+2

**Having Knowledge in MS-excel, SAP.**