

VISHAL GARG

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OBJECTIVE :

I want to achieve a very reputed and respectable place in an esteemed organization and want to give best result by may level best for the growth of the concern company.

Professional Experience:

Working in Neeraj K. Goyal & Co. (OCT 21 - FEB 23)

- Day to day entry on books
- Making Customer Invoices
- Bank Reconciliation
- TDS, GST Returns
- E – WAY BILL
- Computing TDS Returns with the help of spectrum software
- GST summary
- Day – to –Day Accounting like Purchases, sales , Receipts , Payments ,Journal vouchers , etc.

Working in Pawan Gupta & Co. (FEB 23 – Current Working)

- Day to day book keeping
- *Gst registration*
- Gst returns (Gst 1 & Gst 3b)
- Income tax
- Tds Calcuation
- Bank Reconciliation

TECHNICAL SKILLS

- Work Experience of Tally Prime.
- Knowledge of MS-Excel & MS-Word.
- Knowledge of KDK GST Software.
- Knowledge of Spectrum software
- Knowledge Of Webtel Software

Educational Qualification

DEGREE/CERTIFICATE	BOARD/UNIVERSITY	YEAR OF PASSING
M.COM	Chaudhary charan singh university	2021
B.COM	Jamia millia islamia university	2019
12th	CBSE	2016
10th	CBSE	2014

LANGUAGES: English, Hindi

Personal Details:

Date Of Birth : 20-10-1997

Address- V 13,Naveen Shahdara