

HIMANSHU KATARIA

Accountant



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18.12.1997



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SOCIAL MEDIA



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PROFILE

Seeing for an entry-level position in a Freight Forwarding industry. Passionate about learning business concepts and possess the ability to handle work pressure and customer issues professionally. Have exceptional advisory skills to introduce new schemes and help customers to meet their financial goals.

EDUCATION

2012 - 2016

12th From CBSE
Commerce

2016 - 2019

University of Delhi
Bachelor of Commerce (Prog)

- 2021

SVKM's Narsee Monjee Institute of Management Studies
MBA - Financial Management (Pursuing)

EXPERIENCE

06.2019 - 10.2019

Lunawat & co. (CA Firm)
Accountant
Responsibilities : Ensure accurate and timely monthly close activities.
Review and verify accuracy of reported data.
Filling GST return.

11.2019 - present

Mohit Singhvi & Associates (CA Firm)
Accountant
Responsibilities : Ensure accurate and timely monthly close activities.
Review and verify accuracy of reported data.
Filling GST return and Income Tax return

SKILLS

Good communication - written and oral skills
Excellent conceptual and analytical skills
Effective interpersonal skills

SOFTWARE SKILLS

Tally ERP 9 ●●●●●●
Microsoft Excel ●●●●●●
Microsoft Word ●●●●●●

PERSONALITY

Communicative Punctuality
Creativity Organized

LANGUAGES

English ●●●●●●
Hindi ●●●●●●

HOBBY

